



**I. COURSE DESCRIPTION:**

This course is an introductory level drawing and illustration course that requires students to develop drawing skills using traditional media. The course is intended to provide the student with experience and practice in developing the basic understanding of perspective, tonal range and the development of conceptual ideas.

**II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:**

Upon successful completion of this course, the student will demonstrate the ability to:

1. Demonstrate the ability to accurately use drawing systems.  
Potential Elements of the Performance:  
Demonstrate the ability to use principles of one and two point perspective to create accurate drawings  
Understand the elements that create perspective  
Demonstrate the ability to produce plan/orthographic views of object and environment concepts
2. Demonstrate the ability to accurately draw from observation.  
Potential Elements of the Performance:  
Practice the ability to draw from observation using the rules of perspective  
Practice the ability to render observed textures  
Develop and understanding of proportions within an environment or object
3. Demonstrate understanding of light direction and tonal range.  
Potential Elements of the Performance:  
Develop an understanding of light source and light direction to achieve accurate shape and form of objects and environments.  
Demonstrate the ability to use appropriate tonal range using proper highlights, midtones, shadows and cast shadows.
4. Demonstrate the ability to utilize illustration tools safety and effectively  
Potential Elements of the Performance:  
Demonstrate an understanding of the use of media such as graphite, pen and ink, markers and pencil crayons.  
Develop safe and proper use of tools such and cutting knives on appropriate substrates.
5. Maintain a sketchbook  
Potential Elements of the Performance:  
Use the sketchbook as an invaluable tool to develop drawing skills.  
Keep record of thoughts and ideas for concepts, projects, etc. in the sketchbook.  
Create a reference library of images ranging from vehicles, buildings, landscape, characters, accessories, etc. that can be used to assist with projects.  
Use material and references in a creative manner to assist with projects.

6. Demonstrate an ability to present artwork in a professional manner  
Potential Elements of the Performance:  
 Demonstrate an ability to use appropriate cutting knives and measurement tools on appropriate substrates safely  
 Demonstrate the ability to care for, present, and mount finished illustrative work in a clean, accurate and professional manner according to instruction.

### III. TOPICS:

1. Drawing paper and tools
2. Perspective
3. Tonal Range
4. Observational drawing
5. Presentation of work
6. Time Management
7. Research and process work

### IV. RECOMMENDED RESOURCES/TEXTS/MATERIALS:

*The Fundamentals Of Illustration*

Author: Lawrence Zeegen

ISBN: 2940373337

*Vanishing Point: Perspective for Comics from the Ground Up*

Publisher: Impact

ISBN:1581809549

#### **Materials:**

Supplies from the program portfolio will be required for each class. Students will be required to replace consumable items as individual project needs warrant.

\* Note: Due to the lack of proper health and safety features of the design studio, no oil based products are to be used in this course. Only water based products or dry media will be used.

Students will need to purchase # 27 illustration board and construction paper for cover stock for all the design presentations throughout this course. These items are available in the College's Campus Shop or at a variety of sources within the city or via mail order.

### V. EVALUATION PROCESS/GRADING SYSTEM: **Assignments = 100% of final grade**

The following semester grades will be assigned to students:

<b>Grade</b>	<b><u>Definition</u></b>	<b><i>Grade Point Equivalent</i></b>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	2.00
C	60 - 69%	1.00
D	50 – 59%	0.00
F (Fail)	49% and below	
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	
NR	Grade not reported to Registrar's office.	
W	Student has withdrawn from the course without academic penalty.	

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**VI. SPECIAL NOTES:****Attendance:**

Sault College is committed to student success. There is a direct correlation between academic performance and class attendance; therefore, for the benefit of all its constituents, all students are encouraged to attend all of their scheduled learning and evaluation sessions. This implies arriving on time and remaining for the duration of the scheduled session.

A total absence of 3 classes for the semester will be tolerated. After 3 absences penalties will take effect, an additional 10% will be deducted from the final grade for this course per class missed

***DEDUCTIONS – LATES, EXTENSIONS AND FAILS*****Lates:**

An assignment is considered late if it is not submitted at the time and date specified by the instructor. A late assignment will receive a 10% deduction and must be submitted within one week of the initial due date. Maximum grade for a late assignment is "C"

**Extensions:**

The instructor may grant extensions for assignment/projects under exceptional circumstances (e.g. death in the family or serious illness). An extension, when offered, will have a mutually agreed upon deadline that does not extend beyond the conclusion of the current semester.

**Fail:**

A fail grade (F) is assessed to an assignment that has not been executed to a minimum satisfactory "D" grade level or in which the directions have not been followed correctly.

A failed assignment must be entirely re-done or corrected according to the instructor's specific instructions and resubmitted within one week.

Maximum grade for a failed assignment is "C"

**Preliminary Studies:**

All assignments require preliminary or intermediate steps such as research, reference, thumbnails and roughs.

These intermediate steps are evaluated according to criteria established by the instructor and submitted according to established timelines. The final grade for each assignment will be an average of the grade achieved for all stages of the assignment. This reinforces the importance of the preliminary development of each concept.

**Resubmission policy**

- Any assignment completed during this course may be submitted for re-evaluation if the student meets the following criteria.
- an assignment that was initially submitted past the initial assigned deadline will not be eligible for re-evaluation.
- an assignment that initially achieved a fail grade must be resubmitted to achieve minimum project standards and will receive a maximum C grade as indicated under the section for Lates and Fails in this outline.
- the resubmitted project must be accompanied by the original project and the original evaluation sheets (with written indication of grade breakdown) provided by the professor
- assignments may be resubmitted at any time during the semester. The final date for last resubmissions will be announced by the professor during class and usually are no later than two weeks prior to the end of the semester.
- Resubmitted assignments must identify the project and class, and be clearly marked "RESUBMISSION" when submitted
- it must be understood that resubmitted assignments are usually marked with greater scrutiny than first submissions to take into consideration the learning experiences, practice, and achievement of learning outcomes achieved by the student during later sessions in the semester.
- When comparing the original submission grade and the resubmission grade the student will receive benefit of the higher grade

- Assignments will not be accepted for resubmission to include preliminary studies. Preliminary studies should be completed before the commencement of work on final comprehensives and as such will only be considered for evaluation on or before the original submission. Assignments resubmitted to include preliminaries must be completely re-done and have a new creative direction for evaluation.



## COURSE OUTLINE ADDENDUM

1. Course Outline Amendments:  
The faculty member reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.
2. Retention of Course Outlines:  
It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.
3. Prior Learning Assessment:  
Students who wish to apply for advance credit transfer (advanced standing) should obtain an Application for Advance Credit from the program coordinator (or the course coordinator regarding a general education transfer request) or academic assistant. Students will be required to provide an unofficial transcript and course outline related to the course in question. Please refer to the Student Key Dates Calendar for the deadline date by which application must be made for advance standing.  
  
Credit for prior learning will also be given upon successful completion of a challenge exam or portfolio. Student Services can provide information regarding the Prior Learning Assessment and Recognition policy or it can be viewed on the student portal.  
  
Substitute course information is available in the Registrar's office.
4. Student Portal:  
The Sault College portal allows you to view all your student information in one place. **mysaultcollege** gives you personalized access to online resources seven days a week from your home or school computer. Single log-in access allows you to see your personal and financial information timetable, grades, records of achievement, unofficial transcript, and outstanding obligations. In addition announcements, news, academic calendar of events, class cancellations, your learning management system (LMS), and much more is available. Go to <https://my.saultcollege.ca>.
5. Communication:  
The College considers **Desire2Learn (D2L)** as the primary channel of communication for each course. Regularly checking this software platform is critical as it will keep you directly connected with faculty and current course information. Success in this course may be directly related to your willingness to take advantage of this Learning Management System (LMS) communication tool.

6. Accessibility Services:

If you are a student with a disability (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with the Accessibility Services office. Call Ext. 2703 or email [studentsupport@saultcollege.ca](mailto:studentsupport@saultcollege.ca) so that support services can be arranged for you.

7. Audio and Video Recording Devices in the Classroom:

Students who wish to use electronic devices in the classroom will seek permission of the faculty member before proceeding to record instruction. Students with disabilities who require audio or visual recording devices in the classroom as an accommodation will receive approval from their counsellor once the Audio and Video Recording Devices in the Classroom Policy has been reviewed by the student. Recorded classroom instruction will be used only for individual academic use and will not be used for any other purpose. Recordings may only be used for individual study of materials presented during class and may not be published or distributed. Intentional misuse of audio and video recordings or intentional misrepresentation when requesting the use of a device for recording shall constitute a violation of this policy and laws protecting intellectual property.

8. Academic Dishonesty:

Students should refer to the definition of “academic dishonesty” in the *Student Code of Conduct*. Students who engage in academic dishonesty will be issued a sanction under the Student Code of Conduct which could lead to and include expulsion from the course/program. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, students must use a documentation format for referencing source material.

9. Tuition Default:

Students who have defaulted on the payment of tuition) as of the first week of November (fall semester courses), first week of March (winter semester courses) or first week of June (summer semester courses) will be removed from placement and clinical activities due to liability issues. This may result in loss of mandatory hours or incomplete course work. Sault College will not be responsible for incomplete hours or outcomes that are not achieved or any other academic requirement not met as of the result of tuition default. Students are encouraged to communicate with Financial Services with regard to the status of their tuition prior to this deadline to ensure that their financial status does not interfere with academic progress.